

## **Early Years Schools Forum Working Group**

### **Terms of Reference: June 2023**

#### **Name of Group**

Early Years Schools Forum Working Group

#### **Functions of the Working Group**

- To review funding allocations within the Early Years DSG Block ensuring that funding enables statutory obligations and local policy and strategic objectives to be met.
- To advise, inform and make recommendations to the Schools Forum on Early Years DSG Block funding.
- To review the implications of statutory requirements and the implementation of central and local government policy decisions of on Early Years DSG Block Funding
- To consult colleagues within the Early Years sector on issues relating to Early Years DSG Block funding decisions; ensuring members undertake this between Working Group meetings and report back to the group on the views of other Early Year providers at the subsequent working group meetings, where appropriate.
- To liaise with other Schools' Forum working groups as appropriate

#### **Overall Objectives of the Early Years Schools Forum Working Group**

- To act as representatives of all early years providers affected by Early Years Block funding decisions, considering proposals objectively and impartially and so far as possible making recommendations based on evidence and in the overall best interests of all Haringey children.
- To work together as a group, with Council officers, to devise fair and transparent proposals for the allocation of early years block funding that ensure best fit with the needs of children and their parents.
- To ensure a fair, equitable and transparent methodology for the allocation of funding among all Early Years providers within the borough.
- To act as a consultation group for early years block funding
- To liaise with other relevant partners and groups, as appropriate.
- To undertake any pieces of work assigned to it by the Haringey Schools Forum.

#### **Membership and Appointment**

The membership of the group shall include representatives from all types of providers affected by Early Years DSG Block funding decisions. It will normally be drawn from Schools Forum members; additionally, it will be possible to co-opt membership from outside of that group to ensure balanced representation, adequate attendance or access to specialist knowledge or expertise.

Officers of Haringey Council will be non-voting members.

The membership of the group shall be reviewed and reconfirmed on an annual basis. and representatives will be reelected on a three year cycle in alignment with Schools Forum. The Working Group will elect a chair, on a three year cycle from its membership.

Core Members of the group will be appointed by the Haringey Schools Forum and shall comprise;

<b>Core Members (voting rights)</b>			
<b>Body/sector</b>	<b>Number</b>	<b>Role</b>	<b>Nomination</b>
Private, Voluntary and Independent providers	1	Schools Forum - Non School Member (Early Years Providers Rep)	Susan Tudor-Hart
Nursery Schools - Governor	1	Schools Forum - Governor Member (Nursery School & Children's Centre)	Melian Mansfield
Nursery Schools	1	Schools Forum - Head Teacher Member (Nursery School & Children's Centre)	Sian McDermott
Primary Schools – Governor	1	Schools Forum - Member (Primary School)	Vacant
<b>Total Core Members</b>	<b>4</b>		
<b>Co-opted Members</b>			
<b>Body/sector</b>	<b>Number</b>	<b>Role</b>	<b>Nomination</b>
Primary Schools	2	Headteacher	Grant Bright Lucy Walker-Collins
Private, Voluntary and Independent providers	1	Playgroup or Preschool Representative	Luisa Bellavita
Private, Voluntary and Independent providers	1	Playgroup or Preschool Representative	Gladys Baah-Okyere
Childminding	1	Childminder Representative	Storm Moncur/Joanna Conroy

Primary Schools	1	School Business Manager	Duwan Farquharson
Nursery School	1	School Business Manager	Vacancy
<b>Total Co-opted Members</b>	<b>7</b>		

The following Haringey Council officers have the right to attend Early Years Working Group meetings:

1. The Director of Children's Services (DCS) or designated representative
2. The Chief Financial Officer or designated representative

The Haringey officers listed below are deemed regular attendees at Early Years Working Group meetings.

<b>Regular attendees</b>			
Local Authority	2	Principal Advisor for Early Years Quality	Nick Hewlett/Melanie Widnall
Local Authority	1	Funding Manager	Ridhwaan Edoe
Local Authority	1	School Finance Manager	Patricia Harvey

### **Frequency of Meetings**

The Working group will meet regularly in advance of school forum meetings. . Dates will be established once School's Forum have set their dates ensuring sufficient time prior to each SF meeting for consideration of information to be presented.

There will be a minimum of six meetings in the academic year.

The frequency may be increased by the Working Group when necessary.

Where possible, meetings will be formally clerked through arrangements with Governor Services in Haringey.

### **Governance**

The Early Years Working Group will be accountable to the Haringey Schools Forum.